

Europass Curriculum Vitae

Personal information

First name(s) / Surname(s)

NICOLO' DI DIO

Nationality

Date of birth

Gender

Work experience

Dates

September 2017 - present

Occupation or position held

English Teacher - young learners and adults

Course for children at Primary school of Castiglione Olona
Conversation an laboratories at Middle school " Istituto Pavoni " Tradate
"English time " Project at Middle school of Mozzate

Name and address of employer
Type of business or sector

LANGUAGE CENTER TRADATE (CONCESSIONARIO BRITISH INSTITUTES)
Education

Dates

November 2016- June 2017

Occupation or position held

Course Leader in Hastings (UK)

Main activities and responsibilities

To organise and produce a full activity schedule and excursion timetable and ensure a high level of customer service and student satisfaction. Liaising with the Italian sales office and the local staff in Hastings (UK).Set-up of daily meetings with students after lessons to communicate information regarding activity choices, meeting times and places and upcoming events. Ongoing promotion of activities and encouragement of student participation. Dealing with problems and emergency situations and resolving them.

Name and address of employer
Type of business or sector

Education First – Milan, Italy
International Education

Dates

May 2015 - November 2015

Occupation or position held

Intern

Name and address of employer
Type of business or sector

Westland Aircraft, Yeovil, Somerset, England
Aerospace

Education and training

Dates

2013 - 2015

Title of qualification awarded

Post Graduate Master's degree in Languages for International communication and cooperation, with honours

Name and type of organisation providing education and training

Università Cattolica del Sacro Cuore – Milan - Italy

Level in national or international classification

7

Dates

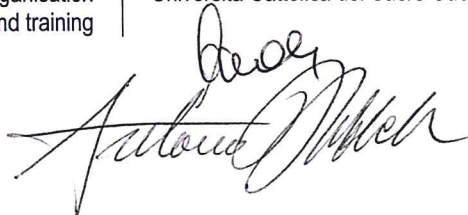
2009 - 2012

Title of qualification awarded

Bachelor's degree in Languages, with honours

Name and type of organisation providing education and training

Università Cattolica del Sacro Cuore – Milan - Italy



Level in national or international classification

6

Personal skills and competences

Mother tongue(s)

Other language(s)

Self-assessment

European level (*)

English

Spanish

German

French

Italian

Understanding		Speaking		Writing	
Listening	Reading	Spoken interaction	Spoken production		
C1	C2	C1	C1	C1	
C1	C1	C2	C2	C2	
B1	B1	B1	B1	B1	
A1	A1	A1	A1	A1	

(*) *Common European Framework of Reference for Languages*

Social skills and competences

I attended an intensive German course in Bonn (Nordrhein-Westfalen) in summer 2015, to get B1 level proficiency.

Good interpersonal skills demonstrated through the interaction with customers during my working experience as a barman / usher. Good team working.

Organisational skills and competences

I have the ability to listen, support and sympathize with people of all ages, and gained experience in dealing with minor conflict and customer complaints.

Computer skills and competences

Good command of Microsoft Windows and Office tools

Other skills and competences

I have a great passion for art , in all its forms. I love travelling and learn about different cultures. This may be the reason why I always yearn for something new to learn and seek an ever-changing work environment.

I find confrontation with other people an invaluable source for learning, and I'm always eager to expand my personal limits, gain more and more knowledge, and to learn from all the co-workers in my environment. I also find challenges and opportunities to test my problem solving abilities thrilling. Attention to details has always been one of my characteristic personal traits, and I always did my best to put it into practice during my previous academic and work experience.

Driving licence

Driving licence B

Autorizzo il trattamento dei miei dati personali presenti nel cv ai sensi del Decreto Legislativo 30 giugno 2003, n. 196 "Codice in materia di protezione dei dati personali" e del GDPR (Regolamento UE 2016/679)